



2511 W 3rd St #209 Los Angeles, Ca. 90057  
 T(213)386-7039 F(213)386-7049

<i>Vqfc{}u'Date:</i>	<input type="checkbox"/> Standard
<i>Due Date:</i>	<input type="checkbox"/> Rush (24hrs) *
<i>Email:</i>	<input type="checkbox"/> Special *
	<input type="checkbox"/> By Appointment *
	<input type="checkbox"/> File Proof of Service*
	<input type="checkbox"/> Notarize Affidavit *

**\*Additional charges apply**

## Service of Process

<i>Ordered by:</i>	<b>Reference / File No.:</b>	
<i>Firm Name:</i>		
<i>Address:</i>		
<i>Tel:</i>		
<i>Fax:</i>		
<i>Case Name:</i> "....."Ecug'Pq0κ		
<b>Party to serve:</b>		
<b>Additional Defendant:</b>		
<b>Documents:</b>		
<input type="checkbox"/> SUMMONS & COMPLAINT	<input type="checkbox"/> ADR PACKAGE	<input type="checkbox"/> CIVIL CASE COVER SHEET
<input type="checkbox"/> CASE MGT STATEMENT	<input type="checkbox"/> NOTICE OF CASE ASSIGNMENT	<input type="checkbox"/> EXHIBITS
<input type="checkbox"/> NOTICE OF CASE MGMT	<input type="checkbox"/> PLAINTIFF'S CLAIM	
<input type="checkbox"/> OTHER: _____		
<b>Charges are Per Address - Charges Don't Roll To Additional Address(s) attempted</b>		
<i>Residence Address:</i>	<i>Business Address:</i>	
<i>Tel:</i>	<i>Tel:</i>	
<input type="checkbox"/> Advance Fees to Witness	<b>Amount \$</b>	(10% charge will apply)
<input type="checkbox"/> Best Time to Serve "O qt plpi ."gxgplpi u "gve±		
<input type="checkbox"/> OK To Sub-Serve after 3 attempts		
<input type="checkbox"/> Drop Serve if Necessary		
<input type="checkbox"/> Other: _____		

**Payment must be submitted with this form.**

**Tel:**

**~ Fax:**

**[www.aninstantserve.com](http://www.aninstantserve.com)**